

Office Paper Recycling

Accepted at the Branford Transfer Station

Do not put with newspapers

Acceptable for Recycling

- computer paper
- green bar computer paper
- white office paper
- colored office paper
- copier paper
- bond writing paper, letterhead
- paper with colored ink
- NCR multiple part forms
- white envelopes—windows OK
- FAX paper—even thermal OK
- copy paper wrappers
- manila file folders
- sticky notes (Post-it® notes)
- glossy/shiny paper (but not magazines or catalogs)
- most junk mail that came in regular envelopes



Not Acceptable with Office Paper

- newspaper
- magazines & catalogs
- any kind of cardboard or boxes
- paper towels or tissues
- plastics, wood, coffee cups, garbage
- carbon paper
- brown, kraft, or Tyvek® envelopes
- construction paper
- really dark colors including goldenrod
- books—hard/soft cover, phone books
- the kind of “cheap” scratch paper that would turn yellow like newspaper does if you leave it in the sun for a while (called “groundwood” paper, a kind of newsprint)

Staples, Paper Clips, & Rubber Bands Do Not Need To Be Removed